



Schedule "A"

Supervised Practical Experience Agreement

This is an agreement between ASSOCIATE MEMBER and SUPERVISOR.

1. SUPERVISOR accepts ASSOCIATE MEMBER as a participant in the Supervised Work Experience Program.
2. ASSOCIATE MEMBER agrees to act at all times during the Supervised Work Experience in accordance with the ethical standards of professional conduct established by the Ontario Association for Family Mediation.
3. ASSOCIATE MEMBER agrees to keep confidential all information (both written and oral) obtained as a result of participating in the Supervised Work Experience Program, whether it applies to SUPERVISOR, clients or corporate business affairs.
4. ASSOCIATE MEMBER agrees not to provide any services (directly or indirectly) to clients (individual, corporate or government) of SUPERVISOR subsequent to the Supervised Work Experience Program, without the prior written knowledge or consent of SUPERVISOR.
5. ASSOCIATE MEMBER acknowledges that participation does not create any employment relationship with SUPERVISOR and that SUPERVISOR has no obligation to provide any employment subsequent to the Supervised Work Experience Program.
6. ASSOCIATE MEMBER acknowledges that SUPERVISOR has no obligation to provide professional references upon completion of the Supervised Work Experience but does have an obligation to complete the Supervised Work Experience Evaluation.
7. SUPERVISOR and the Associate Member acknowledge that the fee arrangements will be as set out below;

If the Associate Member and Supervisor agree that additional time will be required in order for the Associate Member to meet program expectations, an additional fee may be negotiated and the practicum time period will be extended.

8. ASSOCIATE MEMBER must accept or decline the observation dates offered to them within twenty-four (24) hours. If the candidate does not respond to the offer in a timely manner then the observation opportunity will be offered to another candidate.

9. ASSOCIATE MEMBER acknowledges that they must inform the SUPERVISOR forty-eight (48) hours in advance if they are no longer able to commit to an observation that they have previously committed to. Failure to do so may result in an administrative fee.

10. ASSOCIATE MEMBER warrants that they currently have professional liability insurance as a mediator and has or will provide a copy of same to SUPERVISOR. ASSOCIATE MEMBER will maintain this insurance throughout the Supervised Work Experience Program.

Dated at CITY, Ontario this day of MONTH , YEAR.

Supervisor

Associate Member