

## OAFM Accreditation Application

Applicants must be an Associate Member prior to applying for Acc.FM.(OAFM) status. Please complete ONE of the following sections only.

**SECTION A:** If you are a new applicant for Acc.FM status.

**SECTION B:** If you are renewing your Acc.FM status.

Please check all items as you prepare them for mailing to us. Incomplete submission will not be processed until all items have been received. Print the completed checklist and **mail it to OAFM** by regular mail, along with all relevant supporting documents, at the following address

**Ontario Association for Family Mediation (OAFM)**

**P.O. Box 433**

**Carleton Place, ON K7C 3P5.**

### SECTION A - New Applicants

**\*Please print and submit form with your documentation.**

**Name:** \_\_\_\_\_

**Tel #:** \_\_\_\_\_

**Email:** \_\_\_\_\_

- 1) I am a new applicant for Accredited Family Mediator status.
- 2) completed application form and the \$300.00 application processing fee.
- 3) evidence of professional education (university degree or FMC certification) plus proof of experience in human service as specified in the **Criteria for Accredited Family Mediators**.
- 4) documentation to establish that the required course work (60 hours of family mediation education) plus 14 hours of domestic violence education as set out in the **Criteria for Accredited Family Mediators** has been completed.
- 5) in lieu of (4) above, proof of courses taught and exceptional amount of applicable personal experience and in-service training.
- 6) evidence of relevant work experience in human service as specified in the Criteria for Accredited Family Mediators.
- 7) copies (with identifying information whitened out) of 5 mediated (settled) memoranda of understanding on family issues between the parties.
- 8) letter(s) from Acc.F.M. (O.A.F.M.) mediator(s) confirming co-mediation, supervision, and/or peer consultation of required one hundred (100) hours including five (5) cases mediated to point of agreement.
- 9) copies of your contracts to mediate used in each case in (7) above.
- 10) applicant hereby (when checked) affirms they have read and agree to adhere to the **OAFM Code of Ethics**.
- 11) submit proof of current liability insurance covering the practice of family mediation in an amount not less than \$1,000,000.
- 12) detailed Curriculum Vitae (c.v.)

## SECTION B - Accreditation Renewal

**\*Please print and submit form with your documentation.**

**Name:** \_\_\_\_\_

**Tel #:** \_\_\_\_\_

**Email:** \_\_\_\_\_

- 1) I am currently an Accredited Family Mediator and am renewing my status under certificate number \_\_\_\_\_.
- 2) proof of completed continuing education related to the practice of family mediation (minimum of 10 hours every year).
- 3) proof of current liability insurance covering the practice of family mediation in an amount not less than \$1,000.000.